



Portsmouth
CITY COUNCIL

PREMISES LICENCE

Licensing Act 2003

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

Address: S2 Snooker Club
223 Kingston Road
Portsmouth
PO2 7EG

Map Ref (E) : 464878
Map Ref (N): 101832
UPRN: 001775044386

Telephone 9242 7296

Where the licence is time limited the dates

This licence is **NOT** time limited

Licensable activities authorised by the licence

- ▶ Sale by retail of alcohol
- ▶ Late night refreshment
- ▶ Performance of live music
- ▶ Playing of recorded music

The times the licence authorises the carrying out of licensable activities


- ▶ Sale by retail of alcohol
Monday to Sunday 12:00 until 04:00
- ▶ Performance of live music
Monday to Sunday 12:00 until 04:00
- ▶ Playing of recorded music
Monday to Sunday 12:00 until 04:00
- ▶ Late night refreshment
Monday to Sunday 23:00 until 04:00

The opening hours of the premises

- ▶ Monday to Sunday 08:00 until 04:00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption **on** the premises

Part 2**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence****Name:** Mr Chin To Lam**Address:****Telephone:****Email:** s2snookerclub@g
mail.com**Registered number of holder, for example company number, charity number (where applicable)****Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol****Name:** Mr Chin To Lam**Address:****Telephone:****Email:****Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol****Personal Licence No:****Issuing Authority:****Granted by Portsmouth City Council, as licensing authority pursuant to the Licensing Act 2003 as amended and regulations made thereunder****Date Licence granted:** 8 March 2013**Date last amended:** 24 November 2015**Type:** Variation
Signed on behalf of the Head of Service
(Authorised Officer)

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Annex 1 – Mandatory Conditions

01 Where any condition of this licence requires that, at specified times, one or more individuals must be at the premises to carry out a security activity, each such individual must:

(a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or

(b) be entitled to carry out that activity by virtue of section 4 of that Act.

For the purposes of this condition "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies and which is licensable conduct for the purposes of that Act (see section 3(2) of that Act).

This condition is subject to any exemptions in accordance with the provisions of the Private Security Industry Act 2001.

02 No supply of alcohol may be made under the premises licence:

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.

03 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

04 (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

05 (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:

- (a) a holographic mark, or
- (b) an ultraviolet feature.

06 The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

07 The responsible person must ensure that:

(a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

- (i) beer or cider: 1/2 pint;
- (ii) gin, rum, vodka or whisky: 25ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

08 (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

- (2) For the purposes of the condition set out in paragraph 1
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
- (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

(3) Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(4) (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

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Annex 2 – Conditions consistent with the operating schedule

01 Anyone wishing to utilise the venue must become a member. Members shall provide their name, date of birth and address before joining and a record of this kept secure. Police shall have access to these records upon providing a lawful request to do so.

02 There shall be no members under the age of 18.

03 When providing their details members shall provide a valid, recognised form of identification. These items shall be a valid passport with hologram, valid UK/EU Drivers License and a valid NUS ID with photo and date of birth. A photographic record shall be made of the ID by staff.

04 Customers who refuse to provide these details will not be allowed entry into the venue.

05 Entry to the venue shall be by intercom system only. Staff shall be able to see who is requesting entry to the venue via CCTV or the intercom system itself prior to allowing entry to the venue.

06 There shall be no children at the venue after 19:00 hours unless accompanied by a responsible adult.

07 The venue shall participate in local pubwatch meetings where one is in operation in the local area in Portsmouth. A representative from the venue shall attend each meeting.

08 On Chinese New Year, New Years Eve and during pre-booked events including those requiring a Temporary Event Notice, between 20:00 hours and the closing time of the venue, a ratio of one SIA registered door staff shall be employed at the venue for the first 100 persons and then one per hundred thereafter. For example 1-100 persons - 1 Door supervisor. 101-200 persons - 2 Door supervisors. Licensed door supervisors shall be on duty at the premises and this number is to include only door supervisors employed solely on door supervisor duties ie safety and security. Where a premises employs door supervisors, those staff will wear a fluorescent and or a reflective orange tabard clearly marked door supervisor.

09 The licence holder shall maintain a duty register giving details of each and every person employed in the role of a security/door person and shall provide on request by any police officer or council officer the following details:

The licence Number, name, date of birth and residential address of that person

The time at which he/she commenced that period of duty with a signed acknowledgement by that person.

The time at which he/she finished the period of duty with a signed acknowledgement by that person

Any times during the period of duty when he/she was not on duty

If that person is not an employee of the licence holder, the name of the person by whom that person is employed or through whom the services of that person were engaged.

The register shall be kept so that it can be readily inspected by an authorised officer of the council or police officer

The duty register shall comprise of a bound consecutively page numbered book and the licence holder shall ensure that this register is kept in a secure environment in order to prevent unauthorised access or alterations to same.

10 At the terminal hour door supervisors shall assist in managing customers leaving the venue and those remaining in the vicinity of the venue.

11 The premises licence holder will ensure that the premises management team use the radio net communication system (or any other communication system recommended by Hampshire Constabulary) whenever the system is in good working order or commercially available. The premises licence holder will notify Hampshire constabulary the Portsmouth Police Licensing Department responsible for the area as soon as reasonably practicable if any issues arise in respect of the operation of the communication system.

12 Alcohol shall only be supplied from the fixed bars shown on the plans provided to the Licensing Authority as part of the premises licence.

13 When door staff are utilised from 20:00 hours until end of duty a door supervisor who is on duty will wear and operate body worn video recording equipment at all times. The equipment will be maintained and the images will be made immediately available to the Police at all times on request. Where the equipment fails the Police licensing department responsible for the area will be notified in writing or by email immediately. Footage obtained shall be stored for 31 days.

14 A recording CCTV system shall be installed and fully operational whilst the venue is open to the public.

The recording equipment will be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and to maintain the integrity of the system.

A record shall be kept of any access made to the information held on the system.

The System will be maintained and serviced annually.

The system clock will be checked regularly for accuracy taking account of GMT and BST

An additional recording CCTV camera shall be installed and fully operational whilst the venue is open to the public to cover the area outside the front of the premises

A CCTV system will have sufficient storage capacity for 31 days evidential quality images.

Police and authorised officers of Portsmouth City Council shall have access to data from the systems quickly and easily and therefore provision shall be made for someone to have access to the secure area and also be able to operate the equipment and to supply footage in a format which can be easily viewed by the police.

All operators shall receive training from the installer when the equipment is installed and this training shall be cascaded down to new members of staff.

An operators manual will be available to assist in replaying and exporting data.

CCTV shall be fully operational in the acoustically shielded rooms as marked on the plans for the venue.

15 Written policies on the ejection of customers and the refusal of entry of customers shall be implemented following agreement with the Police. A bar staff refusals register shall be implemented and maintained at the premises. It shall detail refusals of service to persons who are drunk and under age. A written policy on how the venue will tackle and deal with drugs and drugs prevention shall be implemented following agreement with the Police. The toilet facilities shall be checked hourly and these checks shall be recorded in a bound log which shall be kept on the premises at all times and made available on request to Police Officers or authorised officers of Portsmouth City Council.

16 No entry to the premises shall be made by any person after 00:00 hours save for persons in paid employment at the premises on that night or a person who has held a membership with the venue for more than 24 hours or a person who has re-entered from the designated smoking area.

17 The capacity for the venue will not exceed 150. This number is to exclude staff in paid employment at the venue.

18 There shall be no pedestrian or vehicular access to the application site from Malthouse Road daily between the hours of 19:00 hours to 08:00 hours the following day. The Malthouse Road access gates to the car parking area at the rear of the car park shall be locked between these times.

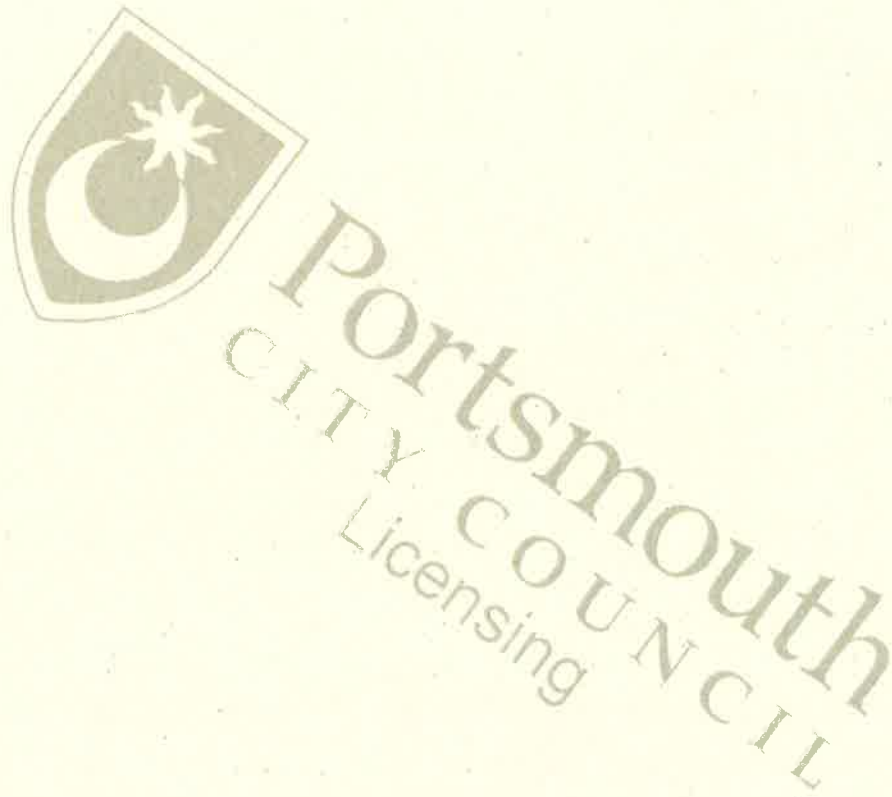
19 Live music and karaoke shall only take place within the acoustically shielded rooms constructed as detailed on the plans submitted in January 2014. There shall be no live music provided in any other areas of the building. Any music in the other areas of the building must be background music.

20 All serving staff shall receive regular training a minimum of two times a year on the prevention of under-age sales including challenge 25. Such training shall be kept in a training record book and made available on request to any of the responsible authorities. Delivery staff will also be reminded of the risks associated with delivery.

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Annex 3 – Conditions attached after a hearing by the licensing authority

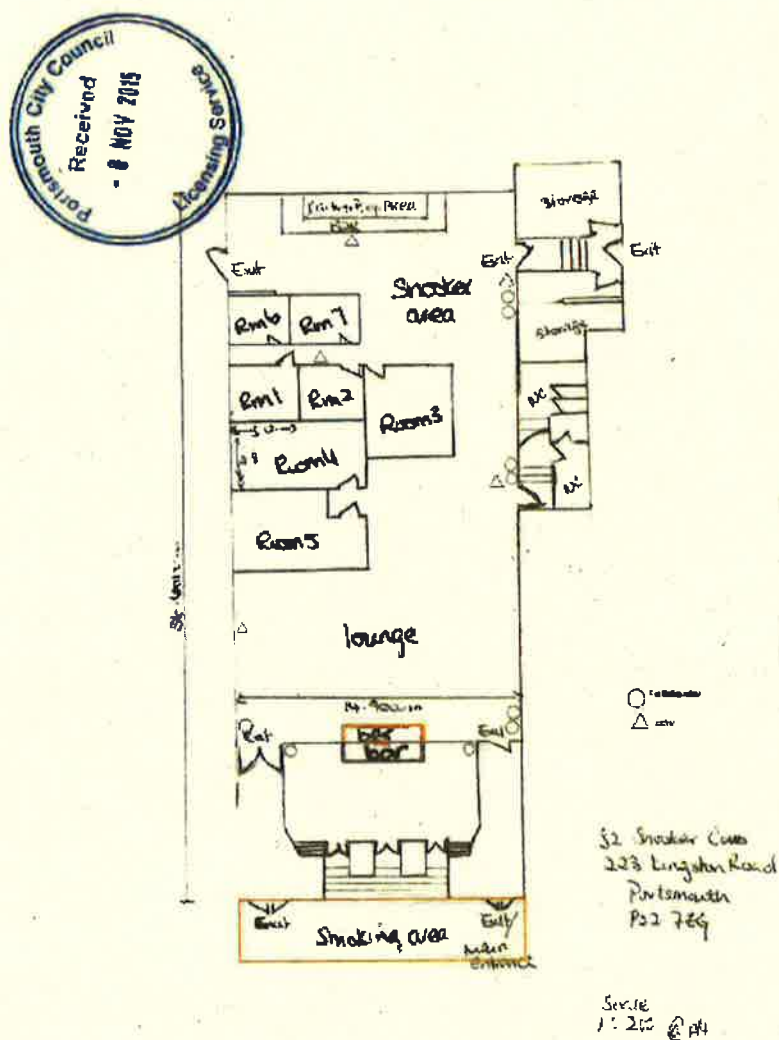
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Annex 4 – Premises and location plan

Premises Plan(s)

These will either be shown below or attached as a separate part of the premises licence authorisation.



Location Plan: 223 Kingston Road Portsmouth



REPRODUCED FROM THE ORDNANCE SURVEY MAPPING WITH PERMISSION OF THE CONTROLLER OF HER
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